

[Your Address]

[Recipient's Address]

[Date]

To whom it may concern,

I am writing this letter to confirm that **[Tenants' Names]** have been exemplary tenants since they moved into the rental property at **[Rental Address]** on **[Starting Date of Tenancy]**.

Over the last **[Rental Period]**, they have paid their rent in a timely fashion on a **[weekly/fortnightly/monthly]** basis. Their last rent payment of **[Rent Charge]** was delivered promptly and without incident via **[Type of Payment]** on **[Payment Date]**.

I can also confirm that as tenants, they have never made any unreasonable requests, and they have always been friendly and respectful during my visits.

Furthermore, they have proven themselves to be model neighbours. They have kept their property consistently neat and tidy, and they have never received any complaints.

[Rest assured, their pet [type of pet] is well-behaved. It has never caused damage to the property, nor has it ever evoked complaints from neighbours.]

I am pleased to recommend **[Tenants' Names]** to you, and I am confident that you will find them to be responsible tenants. Should they ever wish to return, I would gladly rent my property to them again.

If you have any concerns, you are welcome to contact me at **[phone number/email address]**, and I will gladly answer any other questions you may have.

Sincerely,

[Signature]

[Your Name]